



Addendum No. 3

Request for Proposals (RFP) No. 15-45: Information Technology (IT) and SCADA Master Plan for Water and Wastewater Systems

January 15, 2016

RFP No. 15-45 is hereby amended as follows:

1. Below are questions received and answers:

- A. Question: In the RFP Section 2 is asking for “profiles of at least three (3) representative projects that demonstrate your qualifications and experience applicable to the services, your knowledge of the local environment, and your record of success as measured by client satisfaction. The profiles on your representative projects shall identify the client contact person(s) with current telephone numbers, e-mail addresses, and services provided by the firm.”

However, Section 6 is also requesting relevant project experience with client references. Would you like our representative projects included in both sections, or due to page limits can we include all our representative projects in Section 6?

Answer: Combining these respective section requirements into one portion is acceptable, respondent must ensure that the client references and contact information are also identified within the submission.

- B. Question: The County is in the process of replacing the Snapping Shoals WWTP. How will the SCADA design of the new plant be integrated, if at all, with this project?

Answer: Particulars of the SCADA system design for the new plant shall not be encompassed within this project at this time; however, future expansion options should be provided within the recommended SCADA system design for scalability and sustainability.

- C. Question: Will the selected firm be allowed to bid on future work activities recommended in the master plan or will this work preclude them?

Answer: The selected firm shall have the option to bid on future work activities related to this project.

- D. Question: Is it possible to extend the due date by one week?



Answer: No.

- E. Question: The RFP response is limited to 25 pages excluding graphics – is the org chart considered a graphic?

Answer: No. The org chart should be incorporated into the total page count.

- F. Question: Are the Executive Summary and Forms included in the 25 page count limitation?

Answer: Yes.

- G. Question: Should Proposal form be first page in submittal or included with the sealed Section 8 Budget and Schedule?

Answer: The completed proposal form should be included within the sealed Section 8 Budget and Schedule.

- H. Question: Will the awarded contractor of the IT and SCADA Master Plan for Water and Wastewater Systems, RFP #15-45, be allowed to participate in the bidding of any subsequent automation work or projects that results from this project?

Answer: The selected firm shall have the option to bid on future work activities related to this project.

- I. Question: Because of the complexity of this project and the compressed timeframe between the site visit and pre-bid meeting will the County consider at least a one week extension for the final due date for responses and proposals?

Answer: No extension will be granted at this time.

- J. Question: Can the County provide more detail on the systems used in the Water and Wastewater divisions – including current software versions, network infrastructure, network diagrams and software integration points (between SCADA systems and ERP/Billing Systems)?

Answer: The County's SCADA is Wonderware based and the licensing is current. The IT areas for evaluation will only be those systems and infrastructure that directly support SCADA; this system does not integrate with any others within the County. Further details regarding infrastructure, network diagrams and current software will be provided when the project starts because complete system evaluation, assessment, and documentation will be performed as Task 1 of this project.



- K. Question: Beyond the age and reliability of the County's current system are there particular errors, issues or problems that the County is trying to address in this Master Planning process?

Answer: Standardization, sustainability, budgeting, and planning are components of concern this project is intended to address.

- L. Question: Are we able to use one 11 x 17 page for the schedule on the aforementioned submittal? Thank you for your time and assistance.

Answer:
This is acceptable as a foldout within the proposal submission.

- M. Question: Please clarify Contract Term listed on p.3; is it anticipated that this scope will require one year with an optional four one-year terms?

Answer: This verbiage is incorrect. This contract is for a single project which will span no longer than 1 year.

- N. Question: Are the documents required to demonstrate Financial Stability included in the 25-page limit?

Answer: Yes

- O. Question: Are the Proposal Form and required affidavits included in the 25-page limit?

Answer: Yes

- P. Question: Should the Proposal Form be submitted in a separate, sealed envelope since it contains pricing information in Part I: Proposal Summary?

Answer: Yes.

- Q. Question: Please clarify if the same project profile information should be included in Section 2 Firm Profile and Section 6 Related Project Experience and References.

Answer: The same projects may be used to demonstrate similar project experience and references.

Board of Commissioners

Richard A. Oden, Chairman

Oz Nesbitt, Sr., Commissioner

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2. All other conditions remain in full force and effect.
3. If a proposal has been submitted and anything in this Addendum causes the bidder to change the item offered or to increase or decrease the proposal price, the new price and/or changes will be inserted below:

4. All proposers under this RFP are kindly requested to acknowledge receipt of this Addendum on page 18, Part II of the Proposal Form.

Tina Malone

Tina Malone, CPPB CPPO

Procurement Officer

Department of Finance, Purchasing Division